

KWALITEITSBESTUURSTELSEL / QUALITY MANAGEMENT SYSTEM

A.9

**TITEL / TITLE: BELEID: TAAL
POLICY: LANGUAGE**

SAAMGESTEL / HERSIEN DEUR COMPILED / REVIEWED BY	GOEDGEKEUR DEUR / AUTHORISED BY
DR AF DU TOIT AKADEMIESE KOMITEE / ACADEMIC COMMITTEE	DR WC VAN DER MERWE BESTUUR / MANAGEMENT

Titel / Title: VOORSITTER / CHAIR PERSON	Titel / Title: REKTOR / RECTOR
---	---------------------------------------

Datum / Date: 18 April 2017	Datum / Date: 18 April 2017
------------------------------------	------------------------------------

Handtekeninge / Signatures

Hersieningsrekord / Revision Record

			Datum / Date
Vorige Weergawe No. Previous Version Nr.	0	Vorige Hersiening Last Review	
Nuwe No. New Nr.	0	Goedgekeur vir uitreiking Approved for issue	18 April 2017





Index of Contents

Description	Page Nr
Title Page	I
Revision Record Sheet	I
Index of Contents	2
1. Purpose	
2. Scope	
3. References	
4. Principles	
5. Responsibilities & Authority	
6. Related Policies	



1. PURPOSE

The purpose of this policy is to guide language planning, language management and language use at Hugenote Kollege.

The Policy aims to:

- Give effect to sections 29(2) (Language in Education) and 29(1)(b) (Access to Higher Education) read with section 9 (equality and the prohibition against direct and indirect unfair discrimination) of the Constitution of the Republic of South Africa of 1996 as amended;
- Contribute to achieving inclusivity and equitable access to Hugenote Kollege for all prospective and current students and staff in pursuit of excellence;
- Facilitate effective learning and teaching, research, and service delivery at Hugenote Kollege;
- Promote multilingualism as a characteristic of Hugenote Kollege.

2. SCOPE

This policy has a College-wide application - each unit within the College shall implement the policy.

3. REFERENCES

- Sections 29(2) and 29(1) (b) read with Section 9 of the Constitution of South Africa of 1996 as amended.
- Draft Language Policy of the Department of Higher Education and Training (2016)
- Higher Education Act, Act 101 of 1997
- National Language Policy for Higher Education (2002)
- Promotion of Equality and Prevention of Unfair Discrimination Act (Act 4 of 2000)

4. PRINCIPLES

The Hugenote Kollege:

- Adopts the principle that a language policy may not result in any persons being denied reasonable access to higher education;
- Adopts the principle that a language policy must be affordable.
- The languages used at the Hugenote Kollege should promote access to and success in academic, administrative, professional and social contexts, and should not constitute a barrier to students or staff.
- All aspects of the Language Policy and the implementation thereof in teaching and learning should facilitate pedagogically sound teaching and learning.
- In conducting its business, the College shall use two official languages, namely Afrikaans and English.

- Documentation of primary importance (e.g. policies and strategic Human Resources documents relating to service conditions) is made available in Afrikaans and English. (South African English)
- Tuition programmes can be presented either in Afrikaans or in English or in both these languages of tuition, provided that there is a demand for instruction in the language(s) concerned and that such programmes are academically and economically justifiable.
- Afrikaans and English are to be used and developed as academic languages in order to achieve excellence in academic communication.
- In respect of administrative and other services, clients shall have the right to choose whether the College should communicate with them in Afrikaans or in English.
- All students are entitled to be assessed in either Afrikaans or English. Students enrolled for professional qualifications may however be required from time to time to complete a task or tasks in a particular language as part of their professional training.
- In residences and other living environments, language is used in such a way that, where reasonably practicable, no stakeholder is excluded from participating in any formal activities in these environments.

5. RESPONSIBILITY & AUTHORITY

The Management of the Hugonote Kollege will be responsible for the implementation and regulation of the policy.

6. RELATED POLICIES

- 6.1 Assessment Policy
- 6.2 Admission Policy
- 6.3 Appeals Policy