



## KWALITEITSBESTUURSTELSEL / QUALITY MANAGEMENT SYSTEM

D.5

**TITEL / TITLE: BELEID: APPEL  
POLICY: APPEAL**

<b>SAAMGESTEL / HERSIEN DEUR COMPILED / REVIEWED BY</b>	<b>GOEDGEKEUR DEUR / AUTHORISED BY</b>
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<b>Titel / Title: VOORSITTER / CHAIR PERSON</b>	<b>Titel / Title: REKTOR / RECTOR</b>
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<b>Handtekeninge / Signatures</b>	
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<b>Hersieningsrekord / Revision Record</b>	
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## **1. PURPOSE**

Students may appeal against decisions of the College concerning assessments done. The purpose of the policy is to ensure that the College Internal Assessment Policy and Procedures is applied fairly and consistently. This policy must provide students with a clear framework within which they can appeal against assessment decisions.

## **2. SCOPE**

This policy is applicable to students to appeal against assessments.

## **3. REFERENCES**

- ETQA Regulations
- Criteria & Guidelines: Quality Management Systems for ETQA's

## **4. PRINCIPLES**

Assessment Appeal is the formal request and process through which students may dispute the final assessment judgments made by the assessor. A student can appeal only against the findings of an assessor based on fairness, validity or credibility not being adhered to. Should the student not be satisfied with the outcome of the institution's appeals process, the matter may be referred to the relevant ETQA.

## **5. RESPONSIBILITIES & AUTHORITY**

The responsibility for implementation of the policy rests with the Hugenote Kollege's management.